

**Agenda for the DHT Executive Committee Meeting November 13, 2002**  
**DHT Headquarters**

Minutes—not taken as no quorum last time

Treasurer's Report/Financials

Phone-a-thon—schedule again?

Preservation Today magazine—printed; in mail—distribute to contacts  
State grant report written and mailed—hopefully will get \$7500 PT reimbursement soon

Grants: Should get Miami Dade Cultural Affairs grant money soon  
Will apply to Peacock Foundation by Dec. 1  
Will apply to Rosenberg Foundataion by Jan. 1

Corporate Membership: Jose Goyanes of Metro Beauty Centers joined at \$1000 level  
Meeting with Bill Graham  
Arrange meeting with Piedmont Hawthorne  
Royal Caribbean????

DHT Holiday Party Dec. 16th at Neil Robertson's—should Board bring food or donate  
money?—need a great item or two for a raffle

Newsletter—Marie Stiefel will have out soon

Heritage Tours—may start again

Aviation Fundraiser

Endangered Sites—Old Miami High—gave donation to City of \$41,000  
Central Baptist—met with David Sablan and church leaders  
Meeting with UM re Black Grove  
Richmond Air Base—reprieve for a year  
Champion Tree clone—plant at Miami Circle or City Cemetery ?

Revolving Fund—Set up committee and plan a meeting—Attend Northern Trust meeting  
Thursday at 9 a.m.?

**Board Meeting Wed. Nov. 20th at 6 p.m.—Deering Estate Environmental Center**

## Phonethon

|                         |         |          |         |          |
|-------------------------|---------|----------|---------|----------|
| Atwood,Anthony D.       | #1467   | \$30.00  | Buddy   | 10/30/02 |
| Ball,Mona               | #6701   | \$30.00  | Buddy   | 10/1/02  |
| Belair,Renee            | #6675   | \$30.00  | Buddy   | 9/30/02  |
| Belisle, Joseph         | #6218   | \$50.00  |         | 10/21/02 |
| Benson,Irene            | #250    | \$10.00  |         | 10/16/02 |
| Blanc, Lodovico         | #4569   | \$30.00  | Buddy   | 10/24/02 |
| Bondurant,Gay           | #404    | \$300.00 | Booster | 10/7/02  |
| Boyer, Dorothy          | #2958   | \$30.00  |         | 11/7/02  |
| Brody, Betty            | #2562   | \$25.00  |         | 10/30/02 |
| Bush,Gregory            | M/C     | \$30.00  | Buddy   | 11/4/02  |
| Castillo,Pedro          | #2048   | \$100.00 |         | 10/16/02 |
| Cleary,Malinda          | #3865   | \$30.00  | Buddy   | 10/21/02 |
| Culmer, Leome           | #2884   | \$30.00  |         | 11/7/02  |
| Green, Gloria           | #2016   | \$30.00  | Buddy   | 10/30/02 |
| Greenfield,Arnold       | #1963   | \$300.00 | Booster | 9/30/02  |
| Gross, Jane             | #259    | \$30.00  | Buddy   | 10/21/02 |
| Hanna, Monica           | #2927   | \$30.00  | Buddy   | 10/21/02 |
| King, Kristy            | Visa    | \$35.00  |         | 11/4/02  |
| Klemick,Diane           | Visa    | \$30.00  | Buddy   | 11/4/02  |
| Kurry,Jonathan          | #006863 | \$50.00  |         | 10/30/02 |
| Landy, Linda            | #1733   | \$50.00  |         | 11/7/02  |
| Leonard,Joseph          | #1374   | \$15.00  |         | 10/16/02 |
| Lopez,Robert            | M/O     | \$30.00  | Buddy   | 10/8/02  |
| Lyatt, Ann Marie        | #9881   | \$30.00  | Buddy   | 10/21/02 |
| MacIntyre,Dolly         | #2723   | \$100.00 |         | 11/4/02  |
| McGrath,Martha          | #4702   | \$30.00  | Buddy   | 9/30/02  |
| Mr. & Mrs. Howard Landy | #1733   | \$50.00  |         | 11/7/02  |
| Stiefel, Marie          | #2074   | \$300.00 | Booster | 11/4/02  |

\$1,835.00



**Northern Trust**

595 BILTMORE WAY  
CORAL GABLES, FLORIDA 33134

*Statement of Account*

PAGE 1 OF 5

PLEASE REFER INQUIRIES TO:  
CHRISTINA LUNSFORD  
1-305-529-7700

25 ITEMS ENCLOSED

STATEMENT CLOSING DATE  
OCTOBER 31, 2002

DADE HERITAGE ++A++ TRUST  
190 SE 12 TER  
MIAMI FL 33131-3204

**COMBINED STATEMENT**

**SUMMARY OF ACCOUNTS**

| <u>TYPE OF ACCOUNT</u>   | <u>ACCOUNT #</u> | <u>ENDING BALANCE</u> |
|--------------------------|------------------|-----------------------|
| BUSINESS ANCHOR CHECKING | 1240001367       | 20,000.00             |
| ANCHOR INVESTMENT**      | 902553676        | 92,653.48             |
|                          | COMBINED BALANCE | 112,653.48            |

**ANCHOR INVESTMENT 902553676**

**MUTUAL FUND PORTFOLIO POSITION**

|                     |                            |
|---------------------|----------------------------|
| NORTHERN FUND:      | NORTHERN MONEY MARKET FUND |
| NUMBER OF SHARES    | 92,653.480                 |
| SHARE PRICE         | 1.000                      |
| MARKET VALUE        | 92,653.48                  |
| ANNUAL YIELD TO MKT | 1.30                       |
| DIVIDEND INCOME     | 44.92                      |

\*\* An investment in Northern Funds is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other governmental agency. Although the money market funds seek to preserve the value of your investment at \$1.00 per share, it is possible to lose money by investing in the Funds.

Shares of Northern Funds are distributed by Northern Funds Distributors, LLC, an independent third party.

|                  |                |                   |
|------------------|----------------|-------------------|
| NOT FDIC-INSURED | May lose value | No bank guarantee |
|------------------|----------------|-------------------|



Northern Trust

595 BILTMORE WAY  
CORAL GABLES, FLORIDA 33134

Statement of Account

PAGE 1 OF 1

STATEMENT CLOSING DATE  
OCTOBER 31, 2002

PLEASE REFER INQUIRIES TO:  
CHRISTINA LUNSFORD  
1-305-529-7700

0 ITEMS ENCLOSED

DADE HERITAGE TRUST INC.  
REVOLVING FUND  
190 SE 12 TER  
MIAMI FL 33131-3204

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NON-PERSONAL PREMIUM MMDA NUMBER 1217024831

|                                      |            |
|--------------------------------------|------------|
| BEGINNING BALANCE SEPTEMBER 30, 2002 |            |
| CHECKS AND DEBITS                    | 701,321.47 |
| DEPOSITS AND CREDITS                 | 70,000.00  |
| INTEREST PAID                        | 0.00       |
|                                      | 898.22     |
| ENDING BALANCE ON OCTOBER 31, 2002   | 632,219.69 |
| INTEREST PAID YEAR TO DATE           | 2,219.69   |

#### DEBITS

| <u>DATE</u> | <u>DESCRIPTION</u> | <u>AMOUNT</u>                             |           |
|-------------|--------------------|---|-----------|
| 10-07       | TRANSFER DEBIT     | TRANSFER TO DEPOSIT ACCOUNT<br>1240001367 | 70,000.00 |

#### CREDITS

| <u>DATE</u> | <u>DESCRIPTION</u> | <u>AMOUNT</u> |
|-------------|--------------------|---------------|
| 10-31       | INTEREST           | 898.22        |

#### DAILY BALANCES

| <u>DATE</u> | <u>BALANCE</u> | <u>DATE</u> | <u>BALANCE</u> | <u>DATE</u> | <u>BALANCE</u> |            |
|-------------|----------------|-------------|----------------|-------------|----------------|------------|
| 09-30       | 701,321.47     |             | 10-07          |             | 10-31          | 632,219.69 |

| EXPENSES   | Actual Month<br>Oct/02 | Actual 4 Month<br>YTD | Annual Budget<br>7/02-6/03 | Actual Last Year |
|--|------------------------|-----------------------|----------------------------|------------------|
| 5000-SALARY EXPENSES                             | 7,134.68               | 32,516.12             | 119,000.00                 | 84,498.70        |
| 5115- MEETING/EVENT/ CATERING                    |                        | 272.84                | 8,000.00                   | 3,425.97         |
| 5120-MERCHANDISE PURCHASE                        | 680.00                 | 680.00                | 1,000.00                   | 932.17           |
| 5200-PRINTING/DESIGN                             |                        |                       | 20,000.00                  | 8,006.00         |
| 5300-REPAIR & MAINTENANCE                        |                        | 340.19                | 9,500.00                   | 732.19           |
| 5400-LICENSES & PERMITS                          | 131.90                 | 222.05                | 1,500.00                   | 1,152.25         |
| 5450-WASTE REMOVAL                               | 438.46                 | 839.86                | 1,600.00                   | 1,594.08         |
| 5500-CONTRACT SERVICES                           |                        |                       | 2,500.00                   | 5,189.88         |
| 5600-UTILITIES                                   | 313.38                 | 948.42                | 2,500.00                   | 2,212.93         |
| 5700-INSURANCE                                   |                        | 6,331.17              | 8,000.00                   | 7,736.18         |
| 5710-ACCOUNTANT FEES                             | 1,750.00               | 1,750.00              | 4,000.00                   | 3,500.00         |
| 5750-PROFESSIONAL/LEGAL FEES                     | 47.82                  | 434.29                | 5,000.00                   | 5,379.50         |
| 5800-ADVERTISING & PROMOTION                     | 100.00                 | 100.00                | 10,000.00                  | 9,500.10         |
| 5810-PRINTING                                    | 7,930.00               | 8,560.40              | 20,377.04                  |                  |
| 5820-AWARDS/PRIZE & GIFTS                        |                        | 57.50                 | 2,000.00                   | 2,070.50         |
| 5830-SPECIAL & FUNDRAISING EVENTS-EXPENSES/SPKRS | 195.00                 | 195.00                | 10,000.00                  | 1,732.31         |
| 5840-SEMINARS/CONFERENCES/MTGS.                  | 855.95                 | 1,340.95              | 3,000.00                   | 792.49           |
| 5850-PHOTOGRAPHY/SIGNS & BANNERS                 |                        | 477.48                | 5,000.00                   | 4,546.73         |
| 5990-MISC. LICENSING & TAX                       |                        |                       | 3,000.00                   | 462.65           |

|  |               |                 |                 |                  |
|--|---------------|-----------------|-----------------|------------------|
| 6010-PAYROLL TAXES                       | <u>676.73</u> | <u>3,209.48</u> | <u>9,500.00</u> | <u>11,296.17</u> |
| 6015-MEDICAL INSURANCE                   | <u>500.00</u> | <u>2,000.00</u> | <u>5,400.00</u> | <u>4,050.00</u>  |
| 6200-VEHICLE EXPENSE                     |               | <u>21.00</u>    | <u>150.00</u>   | <u>738.05</u>    |
| 6300-PAYROLL PROCESSING SERVICE          |               | <u>711.22</u>   | <u>1,200.00</u> | <u>1,360.26</u>  |
| 6310-OFFICE SUPPLIES                     | <u>215.00</u> | <u>1,287.69</u> | <u>4,500.00</u> | <u>4,749.00</u>  |
| 6320-TELEPHONE                           | <u>419.50</u> | <u>1,646.05</u> | <u>4,800.00</u> | <u>5,219.04</u>  |
| 6330-DUES & SUBSCRIPTIONS                | <u>85.00</u>  | <u>919.00</u>   | <u>2,500.00</u> | <u>2,478.98</u>  |
| 6340-MTG/EVENTS EQUIPMENT RENTAL         | <u>100.00</u> | <u>168.93</u>   | <u>1,000.00</u> | <u>940.14</u>    |
| 6500-BANK CHARGES                        | <u>28.77</u>  | <u>84.29</u>    | <u>250.00</u>   | <u>111.08</u>    |
| 6510-BOOKS, MAGAZINES & PUBLICATIONS     |               | <u>21.80</u>    | <u>285.00</u>   | <u>285.10</u>    |
| 6520-CREDIT CARD SALES                   |               | <u>30.49</u>    | <u>300.00</u>   | <u>247.76</u>    |
| 6521-CREDIT CARD DISCOUNT FEE-MEMBERSHIP |               | <u>12.68</u>    | <u>200.00</u>   | <u>333.80</u>    |
| 6600-RENT                                |               |                 | <u>4.00</u>     |                  |
| 6610-EQUIPMENT-LEASE & MAINTENANCE       | <u>413.00</u> | <u>1,286.99</u> | <u>4,900.00</u> | <u>5,062.35</u>  |
| 6710-VEHICLE INSURANCE                   | <u>50.00</u>  | <u>200.00</u>   | <u>750.00</u>   | <u>178.00</u>    |
| 6810-POSTAGE                             |               | <u>866.59</u>   | <u>7,161.00</u> | <u>7,144.39</u>  |
| 6830-TRAVEL(TRANSPORTATION & LODGING)    |               |                 | <u>2,500.00</u> | <u>1,192.42</u>  |
| 6840-ALARM MONITORING                    | <u>78.00</u>  | <u>287.00</u>   | <u>450.00</u>   | <u>337.00</u>    |
| 6930-EQUIPMENT PURCHASES                 |               |                 | <u>3,000.00</u> |                  |
| 6931-DOWNTOWN MIAMI MAIN STREET PROGRAM  |               |                 |                 | <u>5,000.00</u>  |

6932-Knight Foundation Video

6933- Reimbursement

23.92

1,300.00

1,305.41

6935-City Cemetery

250.00

6936-Credit Card sales/Villagers

41,504.40

41,504.40

6937-Save Old Miami High

1,210.00

**TOTAL EXPENSES**

**63,647.59**

**110,557.80**

**Excess Revenue Over Expenses**

**9,448.83**

**7,936.67**

**266,000.00**

**216,120.62**